

Date: 5th July 2025

Internship Policy Document for Postgraduate Programs

With Effect from Academic Year 2025-2026

INTRODUCTION:

Internship forms an integral component of the academic curriculum and is a mandatory requirement for the award of a postgraduate degree from the Institute. As per the approved curriculum structure, multiple internship modes are available, each carrying academic credit and tailored to support students' career and learning objectives.

Typically, internships are undertaken during the third semester of the program, wherein students engage in immersive assignments with approved organizations for a defined period. These internships provide students with valuable hands-on experience, helping them to:

- Apply the theoretical knowledge and skills acquired during coursework in a real-world setting,
- Gain exposure to industry or research environments,
- Interact with professionals and fellow interns,
- Enhance their communication, writing, and presentation skills, and
- Explore career pathways and potential employment opportunities.

In many cases, internships also serve as a platform for securing final placements. By participating in internships, students gain real-time industry or research experience, understand organizational culture, and enrich their resumes with relevant skills and achievements.

MODES OF INTERNSHIP EXECUTION:

Internships may be undertaken in either offline or online mode under the following verticals:

1. Full-time Industry Internship cum Project (Duration: 4 to 6 months)

Students work full-time on industry-assigned projects, gaining practical exposure and contributing to organizational objectives.

2. Full-time Research Internship at Research Organization/ Indian University/ Foreign University (Duration: 4 to 6 months)

Conducted at recognized research organizations or academic institutions in India or abroad, focusing on research-based assignments.

3. Short-Duration Industry Internship with In-House Project (Duration: 3 months)

A blend of short-term industrial exposure combined with a college-supervised project.

4. Internship Accounted Through Incubation Centre (Duration: 4 to 6 months: Project Prototype Through Entrepreneur Development and Start-Up)

Focused on entrepreneurship and innovation, students develop a project prototype under the Institute's incubation centre, with guidance on startup development.

5. Academic Internship (Duration: 4 to 6 months)

Conducted at Higher Education Institutions (HEIs), where students serve as Research Assistants, Technical Assistants, or Project Associates. These internships provide exposure to academic and laboratory work, curriculum support, research documentation, and institutional technical operations.

EVALUATION AND CREDIT ALLOCATION:

1. All internships are formally integrated into Semester III as a dedicated course carrying academic credit.
2. A minimum duration of three months is required for eligibility and evaluation.
3. Each internship will be separately assessed based on performance metrics such as reports, presentations, feedback from host organizations, and academic review.
4. Faculty coordinators and institutional mentors will jointly monitor and support the internship progress.

ASSESSMENT SCHEME:

Credits – 10

Total Marks – 100

Assessment (Internship)	Marks
ISE	100

Note: The internship assessment, totaling 100 marks, shall be conducted in Two Phases: Phase I (50 marks), to be held at the midpoint of the internship, and Phase II (50 marks), to be conducted at the end of the internship period.

Credits – 10

Total Marks – 50

Assessment (Dissertation Phase - I)	Marks
ISE – I	25
ISE – II	25

ASSESSMENT METHOD:

1. Full-time Industry Internship cum Project (Duration: 4 to 6 months)

ISE (Internship: 100 Marks)

Evaluators	Marks (Internship) (Phase-I+ Phase II)
Faculty/Mentor	25 + 25
Industry Mentor	25 + 25
Total	50 +50 = 100

ISE –I (Dissertation Phase – I (DP-I): 25 Marks)

Evaluators	Marks (DP-I): ISE-I
Faculty/Mentor + Dissertation Evaluation Committee	25
Total Marks	25

ISE –II (Dissertation Phase – I (DP-I): 25 Marks)

Evaluators	Marks (DP-I): ISE-II
Faculty/Mentor + Dissertation Evaluation Committee	25
Total Marks	25

2. Full-time Research Internship at Research Organization/ Indian University/ Foreign University (Duration: 4 to 6 months)

ISE (Internship: 100 Marks)

Evaluators	Marks (Internship) (Phase-I + Phase II)
Faculty/Mentor	25 + 25
Mentor from Research Institute	25 + 25
Total Marks	50 + 50 = 100

ISE –I (Dissertation Phase – I (DP-I): 25 Marks)

Evaluators	Marks (DP-I): ISE-I
Faculty/Mentor + Dissertation Evaluation Committee	25
Total	25

ISE –II (Dissertation Phase - I (DP-I): 25 Marks)

Evaluators	Marks (DP-I): ISE-II
Faculty/Mentor + Dissertation Evaluation Committee	25
Total Marks	25

3. Short-Duration Industry Internship with In-House Project (Duration: 3 months)

ISE (Internship: 100 Marks)

Evaluators	Marks (Internship) (Phase-I + Phase II)
Faculty/Mentor	25 + 25
Industry Mentor	25 + 25
Total Marks	50 + 50 = 100

ISE –I (Dissertation Phase – I (DP-I): 25 Marks)

Evaluators	Marks (DP-I): ISE-I
Faculty/Mentor + Dissertation Evaluation Committee	25
Total Marks	25

ISE –II (Dissertation Phase - I (DP-I): 25 Marks)

Evaluators	Marks (DP-I): ISE-II
Faculty/Mentor + Dissertation Evaluation Committee	25
Total Marks	25

Note: The In-House Project Evaluation will be done separately by Faculty/Mentor and Dissertation Evaluation Committee for ISE-I (25 Marks) and ISE-II (25 Marks) using Rubrics developed at Department level.

4. Internship Accounted Through Incubation Centre (Duration: 4 to 6 months: Project Prototype Through Entrepreneur Development and Start-Up)

ISE (Internship: 100 Marks)

Evaluators	Marks (Internship) (Phase-I + Phase II)
Faculty/Mentor	25 + 25
Mentor from Incubation Centre	25 + 25
Total	50 + 50 = 100

ISE –I (Dissertation Phase - I (DP-I): 25 Marks)

Evaluators	Marks (DP-I): ISE-I
Faculty/Mentor + Dissertation Evaluation Committee	25
Total	25

ISE –II (Dissertation Phase – I (DP-I): 25 Marks)

Evaluators	Marks (DP-I): ISE-II
Faculty/Mentor + Dissertation Evaluation Committee	25
Total	25

5. Academic Internship (Duration: 4 to 6 months)

ISE: (Internship 50 Marks)

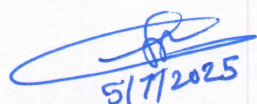
Evaluators	Marks (Internship) (Phase-I + Phase II)
Faculty/Mentor	25 + 25
Mentor from Academic Institute	25 + 25
Total Marks	50 + 50 = 100

ISE –I: (Dissertation Phase - I 25 Marks)

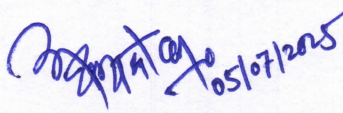
Evaluators	Marks (DP-I)
Faculty/Mentor + Dissertation Evaluation Committee	25
Total	25

ISE –II: (Dissertation Phase - I 25 Marks)

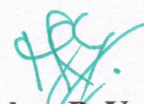
Evaluators	Marks (DP-I)
Faculty/Mentor + Dissertation Evaluation Committee	25
Total Marks	25


5/7/2025

Mr. Sandip M. Kadane
Internship Coordinator


05/07/2025

Dr. Akshay R. Thorvat
Dean Academics



Dr. Mohan B. Vanarotti
Director

